

South Columbia County Chamber of Commerce

Board Minutes - submitted by Blair Walters in Darcy McDonald's absence

September 15, 2015 - City of St. Helens Council Chambers

3:08 PM - Meeting Called to Order

Present - Tiffany Smith, Natasha Parvey, Roxana Jennings, Blair Walter, Don Patterson, Scott Burge, Steve Jensen, Michael Ismert (Michael was a 10 minutes late but brought cake pops). Absent - Kelly Marks, Jasmine Anderson

Guests - Al Peterson, Kannikar Peterson, Anya Moucha (New Mainstreet Coordinator)

Al & Kannikar Peterson representing SHEDCO report that they are encouraging businesses to light up their storefronts for the holidays and requested that the Chamber light up the Visitor's Center. Calling the campaign "Let it Glow" which will be promoting the "Shop Local" program. They will also be running the "Elf on a Shelf" promotion. Consensus that the Chamber will light up the building, Blair offered \$50-\$100 to help with light cost, Tiffany offered same.

Sang Happy Birthday to Scott who opined that apparently he is ten years younger than he previously thought thanks to a California birth certificate SNAFU.

Reviewed August 2015 minutes. Michael moved, Don Second, Unanimously Approved.

Steve Jensen presented financial summary but current financials not available as of meeting date yet has checked cash position confirmed that it is adequate. Steve is currently looking at other accounting firms with possibility of the Chamber using Quikbooks internally with Garrison doing payroll and government filings. Tiffany read Jasmine's report on costs for Quikbooks.

Natasha presented ED Report (attached to these minutes)

Scott reported that they have had the first meeting of Scappoose Economic Committee. Chuck Daughtry, ED of CCET and Larry Erickson of the Port Board are non voting members. Scappoose has budgeted \$50,000 to the endeavors of the Economic Committee plus applying for the Port community grant. Scott also reported that there will be 200 new homes in Scappoose over the next year.

Scott suggested that we consider SCC Chamber have two districts. Scappoose and St. Helens with one governing body but two action committees.

Natasha reports new volunteer working with the small business groups.

Tiffany would like to get our membership arranged in general classifications.

Tiffany reports that Amanda Normine needs office space and wants to rent Bruce's old office - consensus reached that the \$300/month range is acceptable and Tiffany will negotiate final terms of her lease.

Blair wants nametags for all board members. Natasha to follow up with Bemis Printing.

Tiffany reports budget due by December 31st and asked for 3-4 members to be on budget committee. Steve has format put together and budget committee will be Steve, Tiffany, Roxanna and Blair. Budget committee first meeting is September 29th, 4:00 at Chamber.

Tiffany commented on board member terms that will be up this December, Michael, Don and Kelly. Michael may agree to run for a second term.

Natasha reports that she has written the Coalition grant for funds to paint the building and has asked Community Foundation to be fiscal agent, if not, Casey Wheeler at the Food Bank has offered. Volunteer hours will work towards the matching portion of grant so Natasha will be on the hunt for commitments.

Tiffany received email from Kelly regarding the Oregon Heritage Grant to also help with building upgrades/cosmetics. Blair will research as to whether our project fits the scope of the grant.

Bylaws....re-writes presented are approved by legal . Michael moved, Blair Seconded that the new Bylaws be adopted. All voted AYE.

Action Team Reports:

Sponsorship Team - Scott - Working on them.

Membership Team - Nothing to report.

Collaboration Team - Blair - Collaborative relationships with SHEDCO and Foundation Growing, master plan stalled with City but we are going to approach as the Chamber to request that the City fund the Visitor's Center and we will elicit the support of SHEDCO and Community Foundation.

4:33 Meeting Adjourned.

Meeting minutes revised to reflect changes at 10/20/2015 to add person submitting the minutes